

Selkirk Community Arts Centre Inc. MEMBERSHIP APPLICATION

PLEASE PRINT

Date: _____ Name: _____

Address: _____ City/Town: _____ Postal code: _____

Phone: _____ E-mail: _____

New Member Renewal

Type of Membership Student \$15 Individual \$30 Family \$40

What work skills can you offer?

- Finance/Accounting Social Media/ Publicity Legal
 Building/Maintenance Written Communication Office work
 Telephoning Other _____

This Membership Application Form is also available on-line at www.gwenfoxygallery.com under "Membership"
Completed forms can be e-mailed, mailed, or hand delivered to Gwen Fox Gallery, 101 – 250 Manitoba Avenue, Selkirk, MB R1A 0Y5. **Phone: (204) 482-4359, e-mail: gwenfoyg@shaw.ca**

We want to know about your art. Please circle the medium(s) you use. Watercolour, acrylic, oil, encaustic, wood carving, stone carving, felting, rug hooking, glass sculpting, photography, & digital production, pottery, quilting, drawing – pencil, ink, pastel, jewelry.

Please add if we missed any _____

I'm not an artist, just a special member.

Please **check** off **3 or more** areas in which you would be willing to help. If we all contribute what we can, it will help the art centre grow and become more sustainable. See attached for job descriptions:

- | | | |
|--|--|--|
| Set-Up team for artwork <input type="checkbox"/> | Making labels on computer <input type="checkbox"/> | Advertising & Promotion <input type="checkbox"/> |
| Gift Shop Rotation <input type="checkbox"/> | Gallery Host <input type="checkbox"/> | Social Media & Website <input type="checkbox"/> |
| Workshop Coordinator <input type="checkbox"/> | Special Events <input type="checkbox"/> | Building Maintenance <input type="checkbox"/> |
| Secondhand store <input type="checkbox"/> | | |



REMOVE THIS SHEET AND KEEP FOR YOUR RECORDS

Job Descriptions

Set-Up Team – Three times a year for the All Members' Shows in June, September and December, we require a team of volunteers to hang and display artwork after the artists have dropped off their work. Help would also be welcome in setting up monthly exhibits.

Making Labels – We need labels made for work being displayed 3 times a year for the All Members' Show. There is a template on the Gallery's computer that is easy to follow. Once complete, labels must be printed and cut apart for display.

Advertising & Promotion – We need someone to look after the regular ads in the local newspapers and prepare ads for special times of the year such as Christmas or Mother's Day.

Gift Shop Rotation – Every few months the Gift Shop inventory gets a refresh. Volunteers for this job are needed for intake and outtake of the art and to set-up the Gift Shop display.

Gallery Host – This job involves welcoming visitors to the Gallery, providing art centre and tourist information, answering the phone, recording messages, selling items out of the Gallery and the Gift Shop. It can be a weekly or monthly job, or you can substitute for a regular host as needed. The hours are from 11 am till 4 pm.

Social Media & Website – We need someone to help with updates to our website and give us a presence on social media for informational and promotional purposes.

Workshop Coordinator – This person would provide information to facilitators and help with scheduling workshops. This job can be done from home.

Special Events – Sometimes the Gallery hosts a special event such as the Homes for the Holidays held in November and extra volunteers are needed as hosts.

Building Maintenance – Our heritage building requires upkeep which can include repairs and renovations from time to time. We need handy people to carry out those repairs or coordinate a call to a designated contractor.

Secondhand Store - Much of our generous funding from our next-door neighbour, the secondhand store, is conditional to volunteerism at the store.